**Draft minutes of the Full Parish Council Meeting held on Tuesday 5th November at 7pm at Hale Village Hall.**

**Present:** Cllrs Delves, Gemmell, Hartas (Chair), Lavis and Mangan

**In attendance**: Mrs Amanda Johnson (Parish Clerk), 7 members of the public.

Notifications had been received that the meeting was being recorded by a member of the public and by a Parish Councillor.

**1. To receive any apologies for absence**: Apologies received from Cllr Harrison.

**2. Declarations of interest and dispensations. To receive any Declarations of Interest from councillors in items on the agenda; to receive any written requests for dispensations for disclosable pecuniary interests/other interest; to grant any requests for dispensation as appropriate.** None received.

**3. To consider and approve the Minutes of the Hale Parish Council meeting held on 1st October and matters arising from the minutes not elsewhere on the agenda.** It was proposed by Cllr Delves, seconded by Cllr Gemmell and RESOLVED that the minutes be approved and signed.

**Matters arising:**

* **Ash die back** – The Tree officer has inspected the two trees near Hatchet Green and agreed that they should be felled. The Clerk will begin to get quotations.
* **Replacement benches** – Cllr Hartas proposed to purchase 2 Glasdon Phoenix benches with concrete fixing bolts as discussed in October meeting. Benches cost £875.04, a grant of £600 from Cllr Heron would leave costs of £275.04 plus costs of concrete and possibly labour. It was RESOLVED to accept the proposal.
* **Speedwatch.** This was discussed at a recent Neighbourhood Watch meeting. Set up requires a minimum of 6 volunteers for which training is available. Investigate possible sharing of equipment with other parishes to minimise costs. Cllr Mangan suggested that a written proposal is required before moving on.
* **NALC Financial Regulations.**  Proposed by Cllr Gemmell, seconded by Cllr Delves, it was RESOLVED to ratify and adopt the new regulations.
* **Parish Plan –** recently received by HPC for comment. All comments to be sent to Sloan who will hold master copy. The Plan will be debated by HPC before adoption, possibly with public consultation. Many thanks to Gaby Lucas and Sloan for their efforts.
* **Litter pick** **23rd November** 10am start from Village Hall. The NT will require to leave their publicity trailer in the village hall car park overnight (from 22nd). Various advertising required.

4. **Members of the public are invited to address the council on agenda matters or raise any matters not otherwise on the agenda.**

**Cllr Hartas opened the meeting to members of the public.**

A Parishioner spoke in relation to affordable housing. He stated that the recent legal advice sought by HPC stated the conditions document had been challenged by a director of the CLT as being ultra vires. As public money had been spent he wished to clarify who had raised the issue of being ultra vires – HPC or the CLT? Secondly the Parishioner referred to both 9.1 and 9.3 on the agenda, he felt that it was not possible to make a decision to 9.3 now if 9.1 was not agreed until December.

*Cllrs Mangan and Hartas answered the first part of the query assuring that the solicitor had made an incorrect assumption in concluding a member of the CLT had made the challenge that the document may be ultra vires when in fact it was Cllr Mangan.*

**Cllr Hartas closed the meeting to members of the public.**

**5. To receive reports on matter of interest from external meetings attended:**

5.**1 Electoral Review of NFDC briefing/ NFALC General meeting held on 17th October**

Cllr Gemmell attended and gave an overview. Ward boundaries are reviewed periodically to ensure they are roughly equal in constituent numbers. A consultation period has begun over the whole NFDC area which closes in February 2020. No action from HPC is required.

**6. To review risk assessments completed.** The following 4 risk assessments have been completed – Cemetery, Hatchet Green, Financial and Other street furniture. It was proposed by Cllr Hartas seconded by Cllr Delves and RESOLVED to ratify the risk assessments.

**7. To consider matters relating to the Cemetery including:**

**7.1 Report of volunteer group meeting and work progress**. Many thanks to volunteers for work planting flowers and bulbs, plants were donated leaving only the cost for bulbs. Unfortunately it was too wet to plant wildflowers so will be deferred until spring. Repair/replacement of notice board required.

**7.2 Motion by Cllr Hartas to propose to amend cemetery regulations to allow triple graves.** Much discussion centred on the risks involved of digging such a deep grave and the possible a

ffects on the neighbouring graves. It was RESOLVED not to accept the motion with 1 vote for the proposal, 2 votes against and 2 abstentions.

**8. To consider safety in regard to drill pits at Hale Purlieu and discuss action required.** Photographic evidence showed that settlement has resulted in making drill pits unsafe. The clerk will contact National Grid and Cllr Mangan will report it to the National Trust.

 **9. To consider and determine next steps for Affordable Housing project including:**

**9.1** **Motion by Cllr Hartas to accept the legal advice received and to call for five Councillors to propose amendment of the Conditions Document in the December meeting as per the Solicitors recommendation.**

After much discussion on the content of the legal advice voting for the motion took place with 3 votes for and 2 against. As a unanimous vote was required this motion was not carried forward.

**9.2 Update on the proposed public meeting in relation to affordable housing.**

Cllr Lavis reported on progress. The meeting is planned for the evening of Jan 17th 2020 facilitated by Tim Holt a statistician previously from Southampton University. HPC will invite Steve Avery (NFNPA), Tim Davies (NFDC), Cllr Heron and CLT Directors. Cllrs discussed and felt that information stands should be available prior to the formal start. Speakers will be asked to present for 10 minutes with the majority of time for Parishioners questions. Advertising will be through leafleting, website, Parish Magazine and notice boards.

**9.3** **To decide on a response to NFDC on the level of support from HPC for the application from HVCLT for funding**.

Much discussion took place with Cllrs outlining reservations regarding the HVCLT in relation to governance, number of Directors, charitable status, succession planning and financial viability of the business plan.

 It was RESOLVED, with 3 votes for and 2 against, that the response to the NFDC would state support for the HVCLT however include a statement that HPC requires assurance from HVCLT to expand its governance through membership, discussion and succession planning and ensure rents are set for social housing.

**10. To consider the following planning applications:**

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| --- | --- |
| Case Ref:  | 19/00773 |
| Site Address:  | **SAUGHTREES, HATCHET GREEN, HALE, FORDINGBRIDGE, SP6 2NB** |
| Proposed Works: | Outbuilding, re-alignment of driveway, flat glass link |
| Case Officer:  | Liz Young  |
| Date for response: | Mon 18th Nov 2019 |

Cllrs discussed the application and felt due to the complexity of the case and property which includes previous applications and appeals that HPC would defer the decision to the Case Officer.

**11. To review the first draft of the Parish Council budget and precept request for 2020/21.**

The first draft includes budgets for income and expenditure for office/regulatory costs and parish services. Budget will be revisited again in December before agreeing precept request in January 2020.

**12. To consider correspondence received before 25th October and any urgent correspondence received after the agenda was finalised and not dealt with elsewhere on the agenda.**

**Correspondence**

7th October – Community Engagement Ranger (HCC) – Path Wardens **Cllr Gemmell to action** 9th October – NFDC – Forward Plan – **Noted** 10th Oct National Trust – Foxbury horse Riding open mornings **(Displayed on website and notice boards )** 13th Oct – WECA Steering Group Meeting – Govt consultation on 5Gtechnology.- **Noted** 1`5th Oct – Talking Rubbish NFDC littering survey – ( online survey) **Cllr Hartas to action** 17th October – NFDC Electoral Review of NFDC discussion notes. – **Noted** 17th October – NFNPA – Press Release Drive with care in the dark and save New Forest Animals – **Noted**

Received since correspondence list circulated: 30th October – HCC Vision for Hampshire 2050. Invite to Parish Councillors. –**Noted**  4th November – NFDC General Election Purdah Letter - **Noted**

**13. To receive the Clerks report.**

* Clerk reported on recommendations from the external audit for 2018/19.
* The clerks laptop requires an update, IT Shack have quoted £72.00 to update. It was RESOLVED that the update go ahead.
* Clerk reported on an enquiry by Dodgson Close residents regarding maintenance of open space at front of properties. Stonewater Housing Association have agreed out to carry out clearance work.

**14. To approve the following payments and requests:**

* 20.10.19 Cutting Edge – Cemetery cut x 1 £85.00
* 24.11.19 Clerks Salary £431.74

**Cllr Hartas proposed, Cllr Gemmell seconded and it was RESOLVED to the payments be approved.**

**15. To review the accounts for the month of September and record the bank balance**

**Balances noted asof 16/09/19 –** Treasurers Account £9900.13, Business Account £6318.28. Cllr Hartas proposed, Cllr Lavis seconded and it was RESOLVED that the accounts be approved.

**16. Any other business.**

* Cllr Gemmell referred to the government boundary consultation documents from the meeting he attended which were emailed to all Cllrs.
* Cllr Gemmell wished to thank members of the Housing Consultative Group for their work on the Conditions document. Cllr Gemmell expressed disappointment in that the outcome of 9.3 and felt it undermined the work the HHCG carried out.
* Cllr Hartas stated that the Personnel Committee will carry out an appraisal with the Clerk on 8th November and will report back at next meeting.

**17. To note the date of the next meeting at Hale Village Hall on Tuesday 3rd December 2019 at 7pm.**